

SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 JANUARY 2014 - 31
DECEMBER 2014

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
Councillors' access to IT systems	Scrutiny Committee 12 Feb 2014	Andrew Down, Head of HR, IT and Customer	Reg Waite, Cabinet member for IT			Consultation feedback report from Cllr Mohinder Kainth.
Local development plan, including SHMA	Scrutiny Committee 12 Feb 2014	Adrian Duffield, Head of Planning 01235 540340	Mike Murray, Cabinet member for planning policy, including the core strategy.	Scrutiny is keeping a watching brief on the development of the local plan and making recommendations to cabinet where appropriate	To consider the consultation feedback	Including Gantt chart and project plan. Date provisional, to be further advised by head of planning.
Review of final draft budget	Scrutiny Committee 12 Feb 2014	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance			

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
Annual performance review of contractor Sodexo (ground maintenance)	Scrutiny Committee 20 Mar 2014	Ian Matten	Reg Waite, Cabinet member for waste and parks			
Annual performance review of contractor Biffa (waste collection services)	Scrutiny Committee 20 Mar 2014	Ian Matten	Reg Waite, Cabinet member for waste and parks			
Fit for the Future, end of year outturn	Scrutiny Committee 20 Mar 2014	Sarah Longman				
Air Quality Management Areas	Scrutiny Committee 17 Apr 2014	Paul Staines, Head of Housing and Health	Roger Cox, Cabinet member for health and housing			Roger Cox, Cabinet member for health and housing
Update on free car parking in the Vale	Scrutiny Committee 29 May 2014	John Backley	Elaine Ware, Cabinet member for economy, leisure and property			Officers not available at April date
Review of Wantage Independent Advice Centre and South and Vale CAB	Scrutiny Committee 29 May 2014	Clare Kingston, Head of Corporate Strategy Tel: 01235 540356. Email: clare.kingston@southandvale.gov.uk	Matthew Barber. Cabinet member for finance.	To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
Street Trading Policy	Scrutiny Committee 29 May 2014	Liz Hayden	Matthew Barber, Cabinet member for legal and democratic services.			
Wantage Civic Hall finances	Scrutiny Committee 1 Jun 2014	Chris Tyson, Head of Leisure Economy and Property	Elaine Ware, Cabinet member for economy, leisure and property			Officers suggested June 14 date as will have outturn figures and approved budget.
s106 end of year report (annual)	Scrutiny Committee 1 Jul 2014	Adrian Duffield, Head of Planning				
Leisure contract monitoring: Soll Leisure	Scrutiny Committee 1 Jul 2014	Kate Arnold	Elaine Ware. Cabinet member for leisure.	The committee undertakes an annual monitoring of the council's leisure contracts.	To review the contractor's performance and make any recommendations to Cabinet.	
Financial Services Contract: Capita	Scrutiny Committee 1 Jul 2014	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance.	The committee undertakes an annual monitoring of the financial services contract.	To review the contractor's performance and to make any recommendations to the Cabinet member.	
Financial outturn 2013/14	Scrutiny Committee 1 Sep 2014	William Jacobs, Head of Finance		Annual report to Scrutiny on the financial outturn or the previous year.	To make recommendations to Cabinet.	

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
Review of the Leisure Facilities Strategy	Scrutiny Committee 1 Oct 2014					After it's last consideration of this item the committee requested to: "add this item to the scrutiny work programme for a further review after the local plan is approved."
WiFi in Vale Towns	Scrutiny Committee					Requested by Scrutiny committee.